



## Mission Statement

Our mission at Cedar Valley Gymnastics Academy is to provide a place where children are encouraged and challenged. We are committed to helping each child build the strength, confidence, and determination needed to be successful in any sport they choose to pursue.

## Policies

- **30 Day Money Back Guarantee:**
  - **You may enroll up to 6 days prior to the date you choose to start.** Once you have registered your child they will begin classes immediately.
  - **The initial tuition fee will be processed prior to the first day of class.** All future monthly tuition fees will be auto-withdrawn on the 1st of the month using the bank account on file.
  - **To continue enrollment** at the end of the trial period simply pay the yearly registration fee(s) in addition to any applicable tuition fees.
  - If at the end of the trial period you are unsatisfied with your experience you will receive a refund for the monthly tuition fee paid during the initial registration. **In order to receive your refund you must email us to request a withdrawal.**
  - Includes one class per week for a total of four classes.
  - All four classes must be completed within the trial period. If you have a conflict we are happy to help you schedule a makeup.
  - You may use this offer one time per child for whom you are the legal guardian.
  - Cannot be combined with any other offers or discounts.
  - Not valid for Little Sparks, summer camp, or any other special event offered by CVGA.
- **Registration:** Registration fees are due annually in the month your child is enrolled. The fee is \$35.00 for the first child and \$30.00 for the second child, with a maximum of \$65 per family. The registration fee is added to the auto-withdrawal the month it is due.
- **Tuition:** Tuition is due on the 1<sup>st</sup> of each month. All payments will be auto-withdrawal (ACH). We do not accept debit or credit cards. There is a \$25.00 charge for non-sufficient funds. Monthly tuition will not be refunded or prorated if you decide to leave CVGA after the 1st of the month.
- **Late Payments:** A \$10.00 late fee will be assessed if payment is not received by the 7<sup>th</sup> of the month. If for any reason tuition is not paid in full by the last day of the month, your child will not be allowed to attend classes until the account is brought current. After sixty days any unpaid balance will be turned over to an outside collection agency. All debt accrued plus legal expenses will be charged to the person signing the enrollment form.
- **Discounts:** Active Duty Military will receive a 10% discount.
- **Wellness Policy:** Your child may not attend class if they have had a fever in the past 24 hours, been vomiting in the past 24 hours, has been showing symptoms of any communicable disease (such as COVID-19), have been diagnosed with a contagious skin infection such as ringworm, or has contracted lice. If antibiotics have been prescribed, they may return 24 hours after the first dose.

- **Absences & Make-ups:**

- We do not prorate for missed classes or closed dates.
- Make-ups can be scheduled for personal absences and unscheduled gym closures.
- Makeups expire after 3 months.
- Makeups are forfeited if you withdraw your child from class.
- Makeups cannot be carried over when your child advances to the next class/level.
- There are no makeups for team gymnasts.
- Absences must be scheduled through the Parent Portal:  
<https://app.jackrabbitclass.com/jr3.0/ParentPortal/Login?orgID=539115>.

- **Withdrawal:** If your child will no longer be attending you must complete a withdrawal form at least 5 days prior to the last business day of the month. Monthly tuition will not be refunded or prorated if you decide to leave CVGA after the 1st of the month. We do not hold or guarantee spots in any of our classes.
- **Class cancellations:** If Waterloo or Cedar Falls schools are closed or dismissed early due to inclement weather, a decision will be made as soon as possible if classes will be held that evening. If a winter storm is set to hit during the evening hours a decision will be made by 4:00 pm. Check our Facebook page for weather updates. No refunds will be issued for weather cancellations, but you may schedule a make-up through the Parent Portal.
- **Closed Dates:** We do not prorate or offer makeups for closed dates due to no extra charge for bonus classes throughout the year. We will be closed on Memorial Day, Independence Day, Labor Day, Halloween, Thanksgiving Day, Christmas Eve & Christmas Day, and New Year's Eve & New Year's Day. We will also be closed on the Friday after Thanksgiving, several days during Christmas break, and spring break. Our competition teams may still have practice over holiday breaks, coaches will relay that info to those families.
- **Bonus Classes** - Throughout the year there are several 5-week months. We do not charge extra for any of the bonus classes.

## **Gymnast and Parent Expectations**

### **Parents:**

- Your child may not be dropped off more than 10 minutes before their scheduled class. Pick up your child promptly after class.
- Only CVGA staff members and gymnasts are allowed in the practice area of the gym.
- Any child not in practice must always be supervised by an adult.
- We encourage families to enjoy the observation of any class from the viewing area; however, do not coach or yell at your child while they are in practice. This is a safety issue for all of our students.
- You may take pictures and videos of your gymnast, but there is absolutely no flash photography for the safety of the gymnasts.

### **Gymnasts:**

- Hair up, one piece leo (5 & up), boys wear tighter fitting shirts and shorts with no pockets, no jewelry.
- Listen to coaches
- Be kind and respectful
- Support teammates
- Challenge yourself
- Clean up your space

### **Consequences for Gymnasts:**

- 1st offense: Verbal reminder
- 2nd offense: Break room
- 3rd offense: Call parent for pick-up
- Automatically send home for profanity or physical altercation

If you have questions at any time please let us know. Thank you!  
Jennie & Steve Plummer and James & Amy Johnson